

## Forensic Accountant Operations / Investigations

**Reporting to** Principal People Lead

**Location** Auckland / Wellington

### Being a Public Servant

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āiane, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hāpori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

### Position purpose

The Forensic Accountant applies their investigation experience and technical knowledge and skill to investigate or prosecute serious or complex financial crime.

### What we do matters – our purpose

The Serious Fraud Office (SFO) is a small, highly specialised government department responsible for the prevention, investigation and prosecution of serious or complex financial crime, including corruption.

### How we do things around here – our principles

<b>Excellence</b>	A world class financial crime and corruption agency
<b>Connect</b>	Stronger together
<b>Pride</b>	In all that we do

What you will do to contribute	As a result we will see
<b>Investigations</b> <ul style="list-style-type: none"> <li>To undertake and contribute to investigations and/or prosecutions as part of a team led by a Principal or other project lead</li> </ul>	<ul style="list-style-type: none"> <li>High quality contribution to tasks allocated in furtherance of the investigation strategy</li> <li>Collaborative approach to work which ensures team members are aware of progress</li> </ul>
<b>Leadership</b> <ul style="list-style-type: none"> <li>Supports the Principal and/or project lead in an investigation team</li> <li>Takes ownership of the delivery of investigation and/or prosecution tasks</li> <li>Communicates with influence at all levels, internally and externally</li> </ul>	<ul style="list-style-type: none"> <li>Takes ownership of tasks and supports team members to achieve their milestones</li> <li>Sets and meets realistic milestones for tasks</li> <li>Proactive participation in case team endeavours such as summarising reports, execution of search warrants, witness management etc</li> </ul>
<b>Technical Expertise</b> <ul style="list-style-type: none"> <li>Applies advanced technical experience, knowledge and skills to advance investigations and/or prosecutions</li> <li>Identifies potential issues in an investigation and generates solutions</li> </ul>	<ul style="list-style-type: none"> <li>Demonstration of innovation and fresh thinking in approach to financial and general tasks, in collaboration with team members</li> <li>Demonstration and application of experience in presentation of financial evidence</li> <li>Identification of opportunities for continuous improvement in own and organisational processes</li> </ul>

Who you will work with to get the job done	
Internal	Senior Leadership Team
	General Counsel Team
	Operations Team
	Corporate and Strategy Team
External	Private Sector: Victims, Witnesses, Defence Counsel, Contractors, Professional Services firms
	Public Sector: Other law enforcement and regulatory agencies, Court staff

Your delegations	
Financial delegations	Nil
Direct reports	Nil

Your competency profile	What you will bring specifically
<b>Keys to Success:</b> <ul style="list-style-type: none"> <li>Action orientated</li> <li>Manages complexity</li> <li>Attention to detail</li> </ul>	<b>Experience:</b> <ul style="list-style-type: none"> <li>In financial crime investigations and/or prosecutions as a Forensic Accountant</li> <li>In-depth understanding of complex financial analysis and the standard of evidence required for criminal matters</li> <li>Experience in managing a diverse workload and timeframes</li> </ul> <b>Skills:</b> <ul style="list-style-type: none"> <li>An in-depth understanding of accounting and finance systems</li> </ul>

Your competency profile	What you will bring specifically
	<ul style="list-style-type: none"><li>• A high level of proficiency with Excel, Word and visualisation software</li><li>• Demonstrated knowledge of Serious Fraud Office Act 1990</li><li>• Ideally knowledge of the public sector legislation</li><li>• Demonstrates a growth mindset</li></ul> <p>Other requirements:</p> <ul style="list-style-type: none"><li>• Appropriate relevant professional Tertiary qualification</li><li>• CA Qualified</li></ul>