

Senior Investigator

Operations / Investigations

Reporting to Principal People Lead

Location Auckland / Wellington

Being a Public Servant

Ka mahitahi mātou o te ratonga tūmatanui kia hei painga mō ngā tāngata o Aotearoa i āiane, ā, hei ngā rā ki tua hoki. He kawenga tino whaitake tā mātou hei tautoko i te Karauna i runga i āna hononga ki a ngāi Māori i raro i te Tiriti o Waitangi. Ka tautoko mātou i te kāwanatanga manapori. Ka whakakotahingia mātou e te wairua whakarato ki ō mātou hapori, ā, e arahina ana mātou e ngā mātāpono me ngā tikanga matua o te ratonga tūmatanui i roto i ā mātou mahi.

In the public service we work collectively to make a meaningful difference for New Zealanders now and in the future. We have an important role in supporting the Crown in its relationships with Māori under the Treaty of Waitangi. We support democratic government. We are unified by a spirit of service to our communities and guided by the core principles and values of the public service in our work.

Position purpose

The Investigator applies their investigation experience and technical knowledge and skill to investigate or prosecute serious or complex financial crime. A Senior may be asked to lead aspects of an investigation.

What we do matters – our purpose

The Serious Fraud Office (SFO) is a small, highly specialised government department responsible for the prevention, investigation and prosecution of serious or complex financial crime, including corruption.

How we do things around here – our principles

Excellence	A world class financial crime and corruption agency
Connect	Stronger together
Pride	In all that we do

What you will do to contribute	As a result we will see
<p>Investigations</p> <ul style="list-style-type: none"> • To undertake and contribute to investigations and/or prosecutions as part of a team led by a Principal or other project lead • Utilise experience in investigations or prosecutions to ensure investigation and/or prosecution tasks are completed to a high standard • Assist in the technical development of the team members they work with during the course of an investigation/prosecution 	<ul style="list-style-type: none"> • Application of investigation experience, technical knowledge and skill which add demonstrable value to investigations and prosecutions of serious or complex financial crime • Ability to manage multiple cases across a changing portfolio and prioritise work according to organisational objectives • Improved skills and knowledge of team members
<p>Leadership</p> <ul style="list-style-type: none"> • Supports the Principal and/or project lead in leading an investigation team • Takes ownership of the delivery of investigation and/or prosecution tasks • Effective project management of assigned investigations • Communicates with influence at all levels, internally and externally • Manifests the core principles of the SFO • Mentors and develops people 	<ul style="list-style-type: none"> • Takes ownership of tasks and supports team members to achieve their milestones • Sets and meets realistic milestones for tasks • Drives investigative component of case i.e. interviewing, evidence integrity, analysis of information etc • Proactive participation in case team endeavours such as summarising reports, execution of search warrants, witness management etc
<p>Technical Expertise</p> <ul style="list-style-type: none"> • Applies advanced technical experience, knowledge and skills to advance investigations and/or prosecutions • Identifies potential issues in an investigation and generates solutions • Supports the Principal Technical Lead in development of competency framework for investigators and SFO best practice and assists with training opportunities 	<ul style="list-style-type: none"> • Demonstration of innovation and fresh thinking in approach to tasks, in collaboration with team members • Demonstration and application of experience in communicating with all stakeholders and persons of interest • Identification of opportunities for continuous improvement in own and organisational processes • The technical expertise of all of team members in the investigator discipline increases
<p>Investigation Management</p> <ul style="list-style-type: none"> • Provides strategic case contribution, including in relation to scope • Identifies and acts on key stop/go points within an investigation • Demonstrates the ability to plan an investigation, manage the timeline and key milestones, and deliver an investigation to an agreed quality standard • Demonstrates the ability to drive engagement and cohesion across a multi-disciplinary team 	<ul style="list-style-type: none"> • Appropriately scoped investigations • Milestones are met by the investigation team. Reporting and analysis are completed to a high standard • Adherence to case management systems and processes • A high level of engagement and coordination between all disciplines to achieve case objectives • Relevant internal and external stakeholders are continually appraised of case progress

Who you will work with to get the job done

Internal	Senior Leadership Team
	General Counsel Team
	Operations Team
	Corporate and Strategy Team
External	Private Sector: Victims, Witnesses, External Panel Counsel, Defence Counsel, Contractors, Professional services firms
	Public Sector: Other law enforcement and regulatory agencies, Court staff

Your delegations

Financial delegations	Nil
Direct reports	Nil

Your competency profile

What you will bring specifically

Keys to Success:

- Manages complexity
- Interpersonal savvy
- Courage

Experience:

- A minimum of two years' significant experience in serious crime investigations and/or prosecutions as an Investigator, preferably with a financial crime component
- In-depth understanding of criminal investigative best practice and relevant legal implications for investigators
- Experience in managing multiple priorities while working with a team
- Sufficient expertise and experience to lead all operational phases of an investigation, including execution of search warrants and interviewing
- Scoping and planning work, including direction of other team members

Skills:

- An understanding of and good level of competency in Microsoft office suite – Word, PowerPoint and Excel
- Ideally, experience working with an electronic evidence review platform, such as Relativity
- Ability to pick up new systems quickly
- Working knowledge of Crimes Act 1961 and Secret Commissions Act 1910 legislation, as well as relevant Evidence 2006 provisions
- Demonstrates a growth mindset

Other requirements:

- Appropriate relevant professional Tertiary qualification